



The American Rabbit Breeders Association, Inc.

Devoted to the Interest of Rabbit Raising for Commercial and Fancy

PARENT BODY OF ALL CHARTERED LOCAL AND SPECIALTY CLUBS

ARBA RESEARCH AND DEVELOPMENT COMMITTEE

SPECIAL ANNOUNCEMENT - ARBA GRANT #26 UP TO \$25,000

The American Rabbit Breeders Association invites you to submit a proposal in accordance with the requirement's list below:

One copy of your layman's language and business proposal must be postmarked by September 30, 2010, at the address below. Also, one copy must be sent via e-mail to arbaresdev@yahoo.com.

A.R.B.A. Research and Development Committee

Denise Ancharski-Stutler, Chairman

77 Jonquil Lane

Levittown, PA 19055

arbaresdev@yahoo.com

**PROPOSALS NOT RECEIVED VIA POSTAL MAIL AND ELECTRONIC MAIL BY SEPTEMBER 30, 2010
WILL NOT BE ACCEPTED.**

This request for proposal consists of the following outline:

BACKGROUND

CONTRACT PROVISION

- A. Contract Objectives
- B. Level of Effort
- C. Period of performance
- D. Reporting Requirements
- E. Schedule of Grant Payments

INSTRUCTIONS TO OFFERORS

- A. General Instruction
- B. Layman's Language Instructions (including technical evaluation)
- C. Business Proposal Instructions

I. BACKGROUND

It is general knowledge to rabbit & cavy breeders that very little research has been done for the rabbit & cavy in ratio to other animals. The American Rabbit Breeders Association (an organization of over 35, 000 members) formed a Research and Development Committee in 1982 to promote research & development.

In early spring of 1983 this Committee sent out 731 questionnaires to veterinary colleges, pre-vet schools, private research laboratories, feed companies, the American College of Laboratory Animal Medicine and others referred to us as the study progressed. There were 202 questionnaires returned. Of these 54 replied that they were doing research on the rabbit or cavy.

II. CONTRACT PROVISIONS

A. Contract Provisions Objectives

The American Rabbit Breeders Association is requesting this contract proposal for research study for rabbits and cavies.

1. General Description of Program Objectives

The offeror is to submit his/her proposal to best benefit "CURRENT NEEDS FOR RABBIT AND CAVY RESEARCH" in all phases of the industry (commercial and fancy) and not single out any one or two breeds of rabbits or cavies.

2. Technical Specifications

Conduct scientific data as required in doctorate standards.

B. Level of effort

The American Rabbit Breeders Association requires researchers with adequate training and experience in animal husbandry. Applicants should have training of graduate level or above.

C. Period of Performance

Offerors are requested to furnish their own estimate of time required to achieve the objectives of the proposed research project.

D. Reporting Requirements

1. **Three news releases are required for the membership of the A.R.B.A. through their by-monthly magazine Domestic Rabbits.**

a. Deadline June 1, 2011 - Brief description of the proposals of the grant in layman's language.

b. Deadline October 1, 2011 - Short progress report of study at 6 months in layman's language.

- c. **Deadline April 1, 2012 - Final report of study in layman's language.**
- d. **Send reports to each of the three-(3) persons listed below:**

President Chris Hayhow

30705 West 84th Circle

Desoto, KS 66018

ohiostatebuckeyes@kc.rr.com

Eric Stewart Executive Secretary, A.R.B.A.

Box 5667, Bloomington, IL 61702

info@arba.net

Denise Ancharski-Stutler, Chairman R&D

77 Jonquil Lane

Levittown, PA 19055

arbaresdev@yahoo.com

2. Upon completion of the research project, one copy is to be sent to the three persons listed below:

President Chris Hayhow

30705 West 84th Circle

Desoto, KS 66018

ohiostatebuckeyes@kc.rr.com

Eric Stewart, Executive Secretary, A.R.B.A.

Box 5667, Bloomington, IL 61702

eric@arba.net

Denise Ancharski-Stutler, Chairman R&D

77 Jonquil Lane

Levittown, PA 19055

arbaresdev@yahoo.com

Send a final article summarizing the research project for the membership of A.R.B.A. Eric Stewart @ eric@arba.net

3. **Copies of this article are to be sent to the A.R.B.A. President, and Chairman of Research and Development. You also now email the President and Chairperson of ARBA Research Committee.**

E. Schedule of Grant Payments

1. **Within four weeks of the time Grant #26 is awarded, after being notified by the Board of approval, the Treasurer of A.R.B.A. will send 50% of the grant to the recipient.**

2. **The remaining 50 % will be paid upon receipt of the final report.**
3. **Payments are contingent on all reports being filed on time.**

III. INSTRUCTIONS TO OFFERORS

A. General Instructions

1. Offerors are expected to examine all sections of this request for proposals and all instructions, terms and conditions set forth, herein. Offerors shall furnish the information required by A.R.B.A. An official authorized to bind the offeror's credibility must sign the proposal.
2. Submission of proposals
 - a. Proposals shall be addressed as specified in this announcement.
 - b. The A.R.B.A. research and Development Committee will submit their evaluations of proposals to the A.R.B.A. Executive Board at the 87th. National Convention in Minneapolis, MN. The Chairperson of the Research Committee will notify the acceptance or rejection of this proposal in February, 2011. It is the interest of A.R.B.A. to have this research project start after approval by the Board in November 2010.
3. Content and format of Proposal
 - a. General Instructions

One copy is required to be received via postal mail by September 30, 2010 in layman's language to Denise Ancharski-Stutler, Chairman of R&D, 77 Jonquil Lane Levittown, PA 19055. **One copy is required to be received via electronic mail by September 30, 2010 in layman's language** to Denise Ancharski-Stutler, Chairman of R&D, arbaresdev@yahoo.com No special forms are provided. Proposals should be typed on 8 1/2" x 11" paper single spaces. Pages must be numbered consecutively throughout the proposal. **Proposals postmarked after September 30, 2010 will not be accepted.**
 - b. Technical Proposal in layman's language
Provide a summary which states as explicitly as possible the nature and scope of the proposed research.
 - c. Business Proposal

The business proposal is to evaluate the probable total cost. Breakdown must be provided for all expenses. This evaluation should include a brief past performance and ability to do the work in the specified time.

A.R.B.A. Research & Development Committee Members**Linda Bell****Linda Clevenger****Susan Craythorn****Lee Engle****Julia Krout****Teri Monson****Ruby Rezac****Doreen Shults****Scott Wiebensohn**

****This form must be returned before June 30, 2010****

**NOTICE OF INTENT
TO SUBMIT OR NOT SUBMIT PROPOSAL**

The Research Committee asks that, after due consideration, you complete and send the following data of your intention to submit or not to submit a proposal.

After reading the Special Grant Request Requirements,

_____ I INTEND to submit a proposal

_____ I DO NOT INTEND to submit a proposal

Name of Proposed Investigator

Name of Organization

Address

City, State, Zip Code

Date

This form must be returned in order for any proposal to be considered. Failure to return will make your submission null and void.

**** You can email your Notice of Intent to arbaresdev@yahoo.com and provide return email address and we will send a confirmation of receipt of form****

Revised January 2010